



Job Posting : Energy Community Organizer

Job Title: Energy Community Organizer

About the role:

The Community Organizer plays a central role in shaping Energy Democracy Now! Co-operative's advocacy, engagement and campaign efforts. This position mobilizes and networks with local leaders, community groups, and the public to build support for our cause.

Hours: 30 hours per week. Remote work, with option to work from the VRC office in Charlottetown.

Terms: \$30/hour for six-months with possibility of extension based on funding

Location: Candidate must live in PEI and be able to attend meetings and events in person.

About Energy Democracy Now! Co-operative and the Voluntary Resource Centre:

[Energy Democracy Now! Co-operative Limited \(EDN\)](#) is a non-partisan, community-based advocacy organization working to put Islanders in charge of their energy future. Founded and incorporated in 2023, EDN believes the climate crisis requires a bold shift from corporate control of fossil fuels to renewable energy that is owned, governed, and guided by local communities.

The [Voluntary Resource Centre \(VRC\)](#) is a hub where P.E.I.'s voluntary sector connects, collaborates, and grows through shared spaces, resources, and support.

These two organizations are partners in building community power and energy democracy on PEI.

Key Responsibilities:

- Develop and implement public, local community, and government engagement plans
- Plan, organize, and coordinate in-person events, occasionally in collaboration with partner organizations
- Leverage your network of connections across PEI
- Update and maintain social media, website, e-newsletter, and other communication channels
- Develop and manage digital and traditional media campaign strategies
- Design graphics for digital communications and print materials
- Create an e-newsletter and build a listing of subscribers
- Draft media (op-eds, blog posts, press releases) and articles as per board directions
- Organize public rallies
- Represent EDN at public events, meetings, conferences, summits
- Track the progression of organizational goals using spreadsheets and Action Network tools
- Maintain regular contact with the board of directors, including weekly reports
- Respond to queries in a timely manner
- Other duties, as required, related to our organizational goals



Skills / Knowledge / Experience

- Possess a solid network of connections in the province
- Ability to work independently and within teams; follow directions; and perform duties with minimal supervision
- Professional, efficient, reliable, and detail-oriented
- Strong verbal communication and writing skills (good grammar, punctuation, and sentence structure)
- Active listening skills
- Volunteer recruitment/management experience
- Project management and strategic planning experience would be an asset
- Professional and courteous behaviour, good phone etiquette, and clear email communication
- Comfortable with technology and online tools (e.g. MS Office, Canva, Action Network, WordPress)
- Quick learner of new platforms
- Understand how co-operatives work
- Fluency in French would be an asset

Please submit your resumé and cover letter in one document (Word or PDF) to apply@energydemocracy.ca as soon as possible.

This position shall remain open until a successful candidate has been found.

Please include “Community_Organizer_YourFirst Name_YourLast Name” in the subject line of your email.

Website: energydemocracy.ca